



a progressive recovery community

*What to bring:*

- 7 days' worth of clothing (laundry facilities, detergent, etc., are provided)
- Comfortable footwear and outerwear for winter months (coat/boots/gloves/hat)
- Hangers
- Toiletries: shampoo, conditioner, soap, razors, deodorant, shower shoes, etc.
  - Caddy is provided for transporting toiletries to and from shower
- All food and beverage is provided; Please do not bring any with you as we do not allow food and beverage from outside – Any found in your belongings will need to be picked up the same day or it will be discarded/donated.
- Medical clearance paperwork, if applicable (you will be asked for it if we need it)
- Photo ID & Health Insurance card if possible
- Alarm clock is provided, but if you want one with a radio you may bring your own (with name on it)
- Fan with name on it (optional)
- Laundry basket is provided, but you can bring your own if preferred (standard size only/no wheels or hampers) with name on it

*What to leave at home:*

- All electronic devices
- All food and beverage
- Vaping devices, e-cigarettes, vape pens, etc. (with or without nicotine)
- Drug or alcohol related clothing; inappropriate or revealing attire
- Mood-altering substances
- Mouthwash with alcohol
- Hair dye
- Body wax
- Paint
- Vehicle



a progressive recovery community

- Plug ins, candles, wax warmers, diffusers
- Sentimental items or valuables
- Weapons
- Pornography

We allow drop-offs of personal belongings (no food or beverage) on **Saturdays between 11:15-11:45am** and **Tuesdays between 1:30-2pm**. If a loved one attempts to drop something other than medication off outside of this day/time, they will be turned away along with all items, and asked to return during designated drop-off times.

Any questions can be directed by calling the admissions coordinator 920-731-2981 ext. 1. If you cannot reach them and you need immediate assistance, call the house manager at 920-731-3981 ext. 0

### **Personal Belongings/Drop-Off Policy**

Personal belongings brought in at time of intake should be minimal and fit neatly inside bedroom storage space provided; Excess belongings will need to be picked up or stored for the duration of treatment. It is your responsibility to ask for any items stored at the time of your discharge.

No personal food or beverage items may be brought into facility at time of intake or dropped off during drop-off times. This includes gum/candy/mints/etc.; All are prohibited. Any food or beverage brought in at time of admission must be picked up the same day or will be discarded/donated.

Community food is available first-come-first-served and may not be labeled with one's name for a later time or stored in bedrooms. Any food or beverage items (other than water) found in bedrooms will be promptly removed. Ongoing violations of these policies will be addressed and could lead to discharge.

Non-consumable items may be dropped off at facility during designated times only; They are as follows:

- Tuesdays from 1:30pm to 2:00pm
- Saturdays from 11:15am to 11:45am

These times are non-negotiable.

The only exception is for medication, which may be dropped off at any time.

- Additional items may not be dropped off with medications outside of drop-off times



a progressive recovery community

For friends/family who cannot come during designated drop-off times, the alternative is to mail items or have them mailed directly from an online retailer—Items must come in the mail or through a shipping service (USPS, UPS, FedEx, etc). We do NOT allow store drop-offs/deliveries through services like InstaCart, Walmart, etc.

All drop-offs and packages will be searched before being given.

A locker (14.5” deep by 10.5” wide and 8.25” tall) is provided to you for any items you wish to keep secure. Lockers may be subject to search at any time without notification. Any items left in locker will be stored along with the rest of your property for 30 days after discharge. Apricity is not responsible for lost or stolen items kept in or outside of your assigned locker.

All property left behind at time of discharge will be stored for 30 days and then discarded/donated.

You or a representative that you designate to us by phone or in writing will need to call and arrange a time to pick up personal property before 30 days have lapsed since your discharge from services.